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JACKSONVILLE POLICE OFFICERS AND FIRE FIGHTERS'  
HEALTH INSURANCE TRUST  
MEETING SUMMARY –April 13, 2023 – 02:00PM

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**PRESENT**

Randy Wyse, Chair  
James Holderfield, Secretary  
Jamie Johnson, Asst. Secretary  
Tony Stivers  
John Keane  
Bobby Deal  
Cris Keith

**STAFF**

Amy Henderson  
Teresa Anderson  
Sabrina Abare  
Elana Fowler  
Travis Cummings  
Mark Bailey Sr.  
Paul Donnelly

**EXCUSED**

Randy Reaves, Vice Chair

**GUESTS**

**Meeting Convened**

02:00 PM

**Meeting Adjourned**

3:20 PM

**Call to Order**

Randy Wyse called the meeting to order at 2:00 PM on April 13<sup>th</sup>, 2023. Present were seven Trustees, staff from the Bailey Group, and legal counsel.

Randy Wyse called for Public Comment. No members of the public were present, and no requests were received for call-in comment.

John Keane made a motion to approve the minutes from the March 9<sup>th</sup>, 2023 meeting. Cris Keith seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Travis Cummings introduced Teresa Anderson Sr. Account Executive taking over JPOFFHIT responsibility for the Bailey Group. Teresa is a 10-year employee of TBG with extensive experience in similar sized self funded plan management.

### **Unfinished Business**

Mark Bailey Sr. reviewed the JPOFFHIT cost analysis. YTD funding was \$9,711,398 vs expenses of \$8,983,989. We continue to monitor high cost claims and work toward options for providing Rx to those members through alternate channels.

Travis Cummings addressed HR vs benefit responsibilities and fully transitioning payroll to JPOFFHIT. Elana Fowler will continue to monitor payroll adjustments as Amy completes training. Recent adjustments have been within the expected range of occurrences.

John Keane inquired about compliance with Federal reporting requirements. Sabrina advised JPOFFHIT is exempt.

John Keane inquired about CAA form 204 filing. Teresa advised she would verify filing compliance and report back to the Board.

### **New Business**

John Keane made a motion to engage CS&L to perform the annual financial review as required by the COJ separation agreement. Bobby Deal seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

### **Other Reports**

Randy Wyse called for the next scheduled board meeting to be held Thursday May 11<sup>th</sup>, 2023 at 02:00 PM. The meeting will be accessible via Zoom.

Randy Wyse adjourned the meeting at 3:25 PM.

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James Holderfield, Secretary

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Randy Wyse, Chair