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JACKSONVILLE POLICE OFFICERS AND FIRE FIGHTERS'  
HEALTH INSURANCE TRUST  
MEETING SUMMARY – January 13, 2022 – 02:00PM

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**PRESENT**

Randy Wyse, Chair  
Randy Reaves, Vice Chair (Zoom)  
James Holderfield, Secretary  
Jamie Johnson, Asst. Secretary  
John Keane  
Cris Keith  
Tony Stivers  
Bobby Deal

**STAFF**

Caroline Narramore  
Tiney Rahilly  
Travis Cummings  
Elana Fowler  
Dan Greene  
Paul Donnelly

**EXCUSED**

**GUESTS**

**Meeting Convened**

02:00 PM

**Meeting Adjourned**

3:540 PM

**Call to Order**

Randy Wyse called the meeting to order at 02:00 PM on January 13<sup>th</sup>, 2022. Present were seven Trustees, one joining via Zoom, the Administrative Coordinator, staff from the Bailey Group, and legal counsel.

Randy Wyse called for Public Comment. No members of the public were present, and no requests were received for call-in comment.

John Keane made a motion to approve the minutes from the December 9<sup>th</sup>, 2021 meeting. Cris Keith seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

### **Unfinished Business**

Tiney Rahilly and Caroline Narramore discussed the ongoing payroll discrepancies and correction process. There were nine (9) errors on the first payroll of 2022. Several were attributed to status changes that occurred prior to the full data file upload date. Caroline scheduled a call with Web Benefits Design to see if the error could be determined. All members were manually corrected for the upcoming pay cycle.

John Keane reviewed the 2022 budget and presented a copy to the Board. As of 1-12-22 Cash Account was \$1,362,306.79 and Sawgrass Account was \$81,157,977.74. John Keane made a motion to accept the 2022 budget as proposed with a Total Administrative Expense of \$3,958,164. Bobby Deal seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Tiney Rahilly reviewed the cost analysis, high cost claimants, covid-19 claims data, and Teladoc usage. YTD funding continues to exceed expenses.

### **New Business**

Tiney Rahilly notified the Board that several part time bailiffs were Members of JPOFFHIT despite a job change that should have resulted in their removal from the plan. Only those bailiffs employed after a time service retirement are eligible to remain as retiree Members if so elected. The Board discussed the legal requirements of notification to these individuals and effective coverage changes. Paul Donnelly advised as long as COBRA requirements were met and insurance was available through those provisions a change could be made effective the Plan year, 01-01-2022.

Bobby Deal made a motion to end JPOFFHIT membership to those not qualified under Plan Documents effective 12-31-2021, offer COBRA as required, and refund the premium payment for the 1<sup>st</sup> payroll of 2022 if collected. Jamie Johnson seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Randy Wyse updated the Board on the JPOFFHIT Tax Exempt Status which should be finalized in the near future. No Board action was needed.

Tiney Rahilly briefly polled the Board on the RFP process and timeline. Board members advised they would like to see as many offers and enhancements as possible in the upcoming months. Tiney and Travis Cummings touched on the rate lock for the ancillary coverages and stated that bidding those products may not be beneficial at this time.

Tiney Rahilly addressed COVID-19 antiviral medications which were nearing FDA approval and the Board's desire to offer coverage. Bobby Deal made a motion to cover any FDA approved oral medication for COVID-19 and set a copay of \$40.00. John Keane seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Tiney Rahilly presented the Board an exception for coverage involving a dependent that was not added to the Plan during the appropriate qualifying event window. The eligible dependent was the result of a childbirth, and both parents are respectively eligible for JPOFFHIT membership. Bobby Deal made a motion to approve the exception and add the child to the JPOFFHIT plan, retroactive to 01-01-2022. John Keane seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

### **Other Reports**

Randy Wyse called for the next scheduled board meeting to be held Thursday February 10<sup>th</sup>, 2022 at 02:00 PM. The meeting will be accessible via Zoom.

Randy Wyse adjourned the meeting at 03:40 PM.

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James Holderfield, Secretary

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Randy Wyse, Chair