



JACKSONVILLE POLICE OFFICERS AND FIRE FIGHTERS'
HEALTH INSURANCE TRUST
MEETING SUMMARY – March 16, 2020 – 09:30AM

PRESENT

Randy Wyse, Chair
Steve Zona, Vice Chair
James Holderfield, Secretary
Jamie Johnson, Asst. Secretary
John Keane
Bobby Deal

STAFF

Karen LaRue
Tiney Rahilly
Travis Cummings (tele)
Christina Golden (tele)
Tammy Morabito (tele)
Dan Greene (tele)
Mark Bailey Jr. (tele)
Paul Donnelly
Cole Barnett (tele)

EXCUSED

Cris Keith
Austin Gamble

GUESTS

Meeting Convened

09:30 AM

Meeting Adjourned

11:50 AM

Call to Order

Randy Wyse called the meeting to order at 09:30 AM. Present were 6 Trustees, Administrative Coordinator, legal counsel, and staff from the Bailey Group. Randy Wyse declared a quorum and opened the meeting for business.

Steve Zona made a motion to accept the minutes of the February 20th meeting. John Keane seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Randy Wyse introduced the JPOFFHIT Administrative Coordinator, Karen LaRue, to the Board.

Unfinished Business

Randy Wyse provided the Board and update on the Northern Trust account for ACH payments to JPOFFHIT vendors. The account was live and all relationships had been configured. Randy and John will reconcile any bills paid via check and ensure all are current.

Tiney Rahilly presented the Board an updated cost analysis including 2019 claims data, and a brief overview of the actuarial calculations used in planning for future costs to the Plan. Compared to industry benchmarks JPOFFHIT is performing well. Tiney advised a monthly review would continue as the Plan matures to assist the Board in preparing future budgets. Tiney stated she was now receiving employee and pensioner data in digital format.

John Keane advised the inaugural audit was still a work in progress.

New Business

Randy Wyse addressed chain of command for the JPOFFHIT Administrative Coordinator (AC) to ensure proper operation of daily activities. The Board consensus was to have the AC report directly to the Board Chair. Randy addressed providing Health Benefits to the AC as a member of JPOFFHIT.

John Keane suggested the Board purchase a laptop for the AC to ensure data integrity and the ability to work remotely. The Board previously approved a budget with administrative costs allocated so no action was taken for the proposed purchase. As administrative costs and needs evolve further allotment of funds will be presented to the Board for action.

Randy Wyse addressed training for the AC to include; HIPAA, Sunshine Law, and COJ Ethics Commission requirements.

Randy Wyse requested a communications push to address COVID-19 with emphasis on the Teladoc enhancement to JPOFFHIT. Tiney Rahilly added that UF Health members may be able to utilize the Teladoc system as well, but would be required to pay the full associated fee of \$42.00. Florida Blue members would pay the plan designed \$15.00 copay for Teladoc.

Randy Wyse discussed reducing the meeting frequency to one per month. The Board consensus was to meet the 2nd Thursday of each month beginning with the April 9th, 2020 meeting.

James Holderfield made a motion to authorize Donnelly + Gross to review the Trust document and bring a recommendation regarding the term lengths and rotation of the Union Executive Board Class, Union Employee Member Class, and Union Retiree Member Class to ensure operational continuity of JPOFFHIT. Bobby Deal seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Tiney Rahilly read an appeal for a claim denial of a Member covered by Florida Blue. The request, denial, and peer reviewed denial were discussed. John Keane made a motion to uphold the denial based on the information provided. James Holderfield seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Other Reports

Randy Wyse called for the next scheduled board meeting to be held Thursday March 26th, 2020 at 09:30 AM.

Randy Wyse adjourned the meeting at 11:52 AM.

James Holderfield, Secretary

Randy Wyse, Chair