



JACKSONVILLE POLICE OFFICERS AND FIRE FIGHTERS'
HEALTH INSURANCE TRUST
MEETING SUMMARY – January 23, 2020 – 09:30AM

PRESENT

Randy Wyse, Chair
Steve Zona , Vice Chair
James Holderfield, Secretary
John Keane
Cris Keith
Bobby Deal (tele)

STAFF

Tiney Rahilly
Christina Golden
Paul Donnelly (tele)
Cole Barnett

EXCUSED

Jamie Johnson, Asst. Secretary
Austin Gamble

GUESTS

Mike Lynch

Meeting Convened

09:30 AM

Meeting Adjourned

11:15 AM

Call to Order

Randy Wyse called the meeting to order at 09:30 AM. Present were Five Trustees, one via teleconference, legal counsel, and staff from the Bailey Group. Randy Wyse declared a quorum present.

John Keane made a motion to accept the minutes as written from the previous information session held January 09, 2020. Steve Zona seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

James Holderfield requested the Board define for the record Officer elections for the calendar year 2020. John Keane made a motion for the following elections:

Randy Wyse – Chair
Steve Zonza – Vice Chair
James Holderfield – Secretary
Jamie Johnson – Assisant Secretary.

There were no other nominations. Cris Keith seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Unfinished Business

Randy Wyse gave an update on the search for Administrative Coordinator. The Bailey Group advised postings to Indeed.com would be placed, and a pool of qualified candidates obtained. Interviews would be coordinated through the Bailey Group and the Board advised of dates for panel interviews of prospective candidates.

Randy Wyse requested an update on the Financial Review. John Keane advised all documents had been submitted to the accountants and the Board should receive a report in the upcoming weeks.

New Business

Randy Wyse addressed the communication plan and requested the initial messaging be expedited. Tiney Rahilly confirmed the communication plan draft was finalized and also advised a Docs section was now live on JPOFFHIT.org. A retiree section of the website is in the works.

Tiney Rahilly provided the Board an overview of appeals and exceptions. The following steps are applicable as appeals/exceptions are denied:

- Step 1 – Florida Blue conducts and interval review of the claim proposed.
- Step 2 – Peer to Peer review is conducted by a panel of area doctors to determine the medical necessity of the claim proposed.
- Step 3 – Appeal/Exception is presented to the Board for final decision. (Note: Board's responsibility is to make a fiduciary determination not a clinical determination)

Approval of appeals would require changes to the Plan where approval of exceptions would be acutely defined in scope and specific to the Member.

John Keane made a motion to adopt a Board policy of an Appeals/Exception Process. Cris Keith seconded the motion. The Board discussed the process and determined the Appeal/Exception should address the following:

- Obtain a statement in plain English from the provider who ordered the medication, lab test, procedure, etc., at issue supporting the order.
- Obtain a statement in plain English from the first step appeal decision maker supporting the decision.
- Obtain a statement in plain English from the second step appeal decision maker supporting the decision.
- The projected costs of the claim at issue.

Randy Wyse called the vote and the motion passed unanimously.

John Keane made a motion to pay the invoices received for medical, dental, and eye premiums. The total cost of premiums was \$321,693.00. Cris Keith seconded the motion. Randy Wyse called the vote and the motion passed unanimously.

Other Reports

Randy Wyse called for the next scheduled board meeting to be held February 13th, 2020 at 09:30 AM.

Adjournment

Randy Wyse adjourned the meeting at 11:15 AM.

James Holderfield, Secretary

Randy Wyse, Chair